

AGENDA

Audit and Governance Committee

Date: **Friday 9 May 2014**

Time: **10.00 am**

Place: **The Council Chamber, Brockington, 35 Hafod Road,
Hereford, HR1 1SH**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Governance Services

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Agenda for the Meeting of the Audit and Governance Committee

Membership

Chairman

Councillor J Stone

Vice-Chairman

Councillor NP Nenadich

Councillor CNH Attwood

Councillor EMK Chave

Councillor PGH Cutter

Councillor MAF Hubbard

Councillor TM James

Councillor Brig P Jones CBE

Councillor PJ McCaull

Councillor DB Wilcox

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY) To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the agenda.	
4. MINUTES To approve and sign the Minutes of the meeting held on 18 March 2014.	7 - 14
5. PROGRESS REPORT ON 2013/14 INTERNAL AUDIT PLAN To update Members on the progress of internal audit work and to bring to their attention any key internal control issues arising from work recently completed.	15 - 26
6. BUDGET MONITORING REPORT - JANUARY 2014 To update the Committee on the financial position to end of January 2014 as reported to Cabinet on 13 March 2014, including the arrangements for future budget monitoring.	27 - 34
7. COUNCIL CONSTITUTION To note the technical amendments being made to the council's constitution under authority delegated to the Monitoring Officer, and to consider arrangements for further review of the constitution.	35 - 38